



413 Shorter Avenue
Suite 111
Rome, Georgia 30165

ROME MORTGAGE COMPANY

Office: (706) 290-1111
(800) 414-4124
Fax: (706) 290-0550

*Thank you for using Rome Mortgage Company for your real estate loan.
In order to process your loan, we need the following items:*

Rec / Req	
<input checked="" type="checkbox"/>	Two year work history including all addresses and phone numbers.
<input checked="" type="checkbox"/>	The most recent paystubs for all borrowers for a consecutive 4 week period.
<input checked="" type="checkbox"/>	W-2's for all borrowers for <u>2007</u> and <u>2006</u> .
<input checked="" type="checkbox"/>	Last 2 months bank statements for any accounts used to cover closing costs/down payments.
<input checked="" type="checkbox"/>	Last 2 years federal tax returns. PLEASE INCLUDE ALL SCHEDULES. <u>2007 & 2006</u> <i>IF SELF EMPLOYED OR COMMISSION.</i>
<input type="checkbox"/>	Year to date P & L statement.
<input type="checkbox"/>	Lease agreements for all real-estate owned.
<input checked="" type="checkbox"/>	Copy of <u>Driver's License</u> and Social Security Card.
<input checked="" type="checkbox"/>	Copy of stocks, bonds, 401k or other Trust Accounts statements.
<input type="checkbox"/>	Verification of child support. YOU MUST HAVE ONE FULL YEAR'S CANCELLED CHECKS OR COURT RECEIPTS- NO EXCEPTIONS.
<input type="checkbox"/>	Final Divorce decree.
<input type="checkbox"/>	Complete copy of bankruptcy papers, including all schedules.
<input checked="" type="checkbox"/>	Name, address and phone number for all landlords for the previous 2 years.
<input type="checkbox"/>	Copy of statement from your current mortgage holder.
<input type="checkbox"/>	DD 214 - (VA loans).
<input type="checkbox"/>	Termite Letter.
<input checked="" type="checkbox"/>	Sales contract with original signatures.
<input type="checkbox"/>	Settlement statement on previous home.
<input type="checkbox"/>	Copy of cancelled earnest money check.
<input type="checkbox"/>	Copy of warranty deed and survey.
<input type="checkbox"/>	Year house was built.
<input type="checkbox"/>	Gift letter.
<input type="checkbox"/>	School transcripts.
<input type="checkbox"/>	A _____ check made payable to Rome Mortgage Company for a credit report.
<input type="checkbox"/>	A _____ check made payable to Rome Mortgage Company for an appraisal.
<input type="checkbox"/>	Copy of statements of accounts to be paid off at closing (to include car notes, credit cards, etc.).
<input checked="" type="checkbox"/>	Provide Rome Mortgage Company with name and telephone number of homeowners insurance provider (or insurance Dec page if refi.).
<input type="checkbox"/>	Other _____

Contract Expires: _____

Agent: _____

Projected Closing: _____

Attorney: _____

Appraiser: _____

Investor: _____

I understand my loan is LOCKED FLOATING at _____ and _____ points,
for _____ days on a _____ program.

I received _____ CASH / or a _____ check made payable to Rome Mortgage Company.

Borrower: _____

Co-Borrower: _____

Originator: _____

DATE: _____